

INFOPACK

Guiding Futures: Education-to-Career Pathways for Youth Workers

Yerevan, Armenia
September 1-10 2025



Co-funded by
the European Union

1. ABOUT THE TRAINING COURSE

Across Europe and its neighbouring regions, young people face fast-changing labour-market demands, widening skills gaps, and uncertain transitions from education to employment. Youth workers are often their first mentors, yet many lack up-to-date tools for career counselling, competency mapping, and employer engagement. Yerevan—now a regional hub for IT, engineering, and creative industries—offers an ideal living classroom for exploring innovative ways to link learning with livelihoods.

Aims & Objectives

- **Enhance career-guidance skills** for youth workers to support young people in identifying strengths, exploring education paths, and navigating careers.
- **Connect education and labor markets** through labor-market insights, skills forecasting, and employer collaborations.
- **Ensure inclusive support** for marginalized groups (NEETs, refugees, rural youth) facing systemic barriers.
- **Boost digital and entrepreneurial skills** via tech tools, micro-credentials, and start-up methods.
- **Build international networks** among youth organizations, VET providers, and mentors for future projects.

2. ABOUT THE COORDINATOR



Copernicus Berlin e.V. (coordinator) is a non-profit organization established in Berlin, in 2000, which pursues the goal of providing of talented and socially-engaged students from specific regions (Eastern Europe, Central Asia, and Caucasian countries), an opportunity to enhance their educational and professional experience. Moreover, the organization increases students' employability by enhancing their professional qualifications. Copernicus Berlin e.V. selects socially-active students and works to further develop their critical thinking and analytical skills. This allows them to have an effective impact within their social spheres.

3. PROJECT TIMELINE

| Training Course: 1 September – 10 September; Yerevan, Armenia | |
|---|---|
| 16.07 | Infopack release Call for participants opening |
| 05.08 | Deadline for participants nomination |
| 10.08 | Participants preparation (content, culture and organization representation). Project partners have to ensure that participants had read the infopack, get with them their European Health Card, participate actively to all activities etc. |
| 01.09–10.09 | Activities take place |
| 11.09–30.09 | Project partners and participants have to disseminate project results and activities in their website and social media channels |

4. TARGET GROUP

The maximum reimbursement amount per participant for each partner:

| Country | Organization | Travel reimbursement per participant |
|----------------|---|--------------------------------------|
| Armenia | Copernicus Yerevan | 56€ |
| Czech Republic | Youth Prague | 395€ |
| Georgia | Civil Forum For Peace; Millennium Georgia | 285€ |
| Germany | Copernicus Berlin e.V. | 395€ |
| Lithuania | Association Tavo Europa | 395€ |

4. TARGET GROUP

- We encourage participants of all eligible ages to take part in our project (20+).
- Regarding gender balance, it is compulsory that the proportion of females and males participating is equal 50%/50%, namely 3 females and 3 males.
- Moreover, equality of chances is one of the values shared by Copernicus Berlin e.V. and its partners; we will not tolerate any kind of discrimination throughout this project, especially regarding the selection of the participants.
- On National Agency request, the partner organizations have to be able to justify the integration of their representatives in the target group. Only the participants belonging to the target group could be funded in the frame of this project.
- The Youthpass will be released at the end of training to all participants.



4. TARGET GROUP

The participants will have the following tasks:

- To complete the Participant's mobility report sent by EU.
- Implement at least one activity for publicity sharing the result of the project (blog interview, article, FB post, etc.), and make at least one follow up activity using the experience from the training (individually or together with another person from the same country).
- Everything else that they could do or organize as a dissemination of the project will be warmly welcomed and appreciated from us.

Following GDPR rules:

- Please note that we will be taking photos during the project with the idea of disseminating and sharing the project results. These photos will be published on the website and in the social media channels of Copernicus Berlin e.V. and its partners. Coming to this project you automatically accept that these photos and media contents will be shared with the public, offline and online.



4. TARGET GROUP

For the participants' selection the following criteria will be taken into consideration:

- Mix of existing and experienced youth workers, as well as those who are new or newish to youth career-guidance improvement.
- Ready to actively promote the values connected with youth employability and inclusive career support among young people.
- Demonstration of social sensibilities (socially active youth workers/volunteers with a role in local communities and interested in promoting what learnt once coming back in their country).
- Ready to actively participate in the whole project (preparation, training course and follow-up).
- Ready to share personal intercultural stereotypes and experiences and analyse them from different perspectives.
- Experienced or interested in working with Erasmus+ programme.

5. PARTICIPANT REGISTRATION

To ensure a smooth and organized registration process, partner organizations are required to nominate participants through the Copernicus Berlin Campus.

Partners should provide **the following details** of nominated candidates:

- First Name L
- Last Name
- Email
- Date of Birth
- Gender
- Fewer opportunity

After submission, the project coordinator will review all nominated candidates. The coordinator reserves the right to decline any nominee if there is a valid reason.

6. PURCHASE OF TRAVEL TICKETS

On their own costs, participants are allowed to arrive and to stay 2 extra days outside the project duration and have their flight reimbursed. However, in this case, they have to pay the extra days of hotel.

Once the nomination of a participant is confirmed, participant should submit as the next step a travel proposal for validation in our Copernicus Berlin Campus.

Each participant is required to provide the following details in their travel proposal:

- **Type of transport (flight, bus, train, car)**
- **Name of the transport company**
- **Departure date & place**
- **Arrival date & place**
- **Price of the ticket**
- **Screenshot of the travel offer (must include all relevant details)**



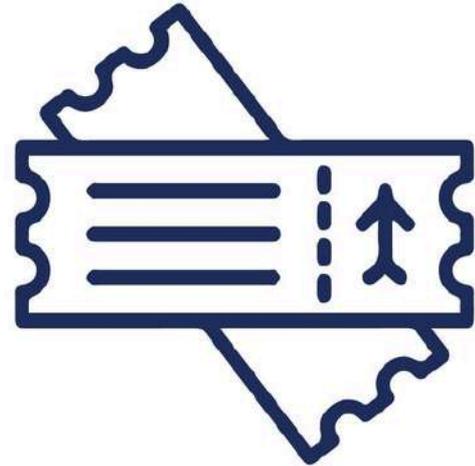
Medical insurance:

All project participants are part of the EU, so you just need to come with your valid European Health Card. The coordinators will not take any responsibility for eventual health issues.

6. PURCHASE OF TRAVEL TICKETS

Copernicus Berlin e.V. is not responsible of reimbursing tickets without our prior validation.

- Tickets should be only Economy class. You need to choose the lowest cost plane company when possible. Cabin baggage can be reimbursed in exceptional cases if it has been approved in advance in written form by Copernicus Berlin.
- Business, first class ticket will NOT be reimbursed.
- Taxi cost will NOT be reimbursed.
- If you do not bring/send ORIGINAL tickets, boarding passes, invoices or bills with the ticket price, We can NOT reimburse your travel expenses.
- Additional services of flight (checked baggage, meals and drinks, etc..) will be NOT reimbursed. Priority will be covered for low cost companies if it was approved by Copernicus Berlin.



7. INTERCULTURAL NIGHT

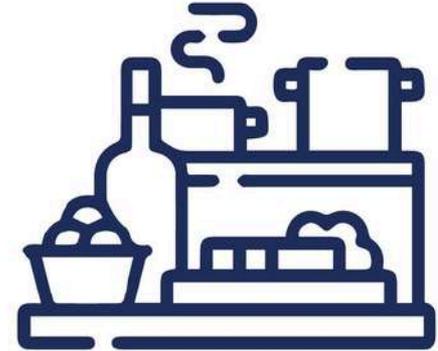
In our project, we'll have an INTERCULTURAL NIGHT.

Please, bring with you **something that represents your country** (food, drinks, sweets, etc.).

During the Intercultural night, you will represent your country using presentations, videos, songs, or dances.

Every country will have **around 15 min.** to present the country.

Please discuss everything with your national teams to coordinate it in advance.



8. MUG EXCHANGE



On the first day of the project, we will have a special event: “Mug Exchange”

Each of you must take a mug from your country, and on the event you will give this mug to another participant.

You can take it from home or buy it, it's up to you. Most importantly, this gift must be part of a nice story, be creative!

Your mug could be traditional/funny/cute/has an interesting story behind it— let's create memories together ❤️

9. SEMINAR LOCATION AREA

Yerevan gracefully blends the vibrancy of a modern capital with the warmth of an ancient city. Framed by the majestic silhouette of Mount Ararat, it's a walkable, welcoming, and culturally rich destination where leafy boulevards meet lively cafés, and history flows seamlessly into everyday life. No wonder it leaves such a lasting impression on visitors, as Armenians are renowned for their hospitality and warmth.

This forward-looking capital cherishes its 2,800-year-old heritage while embracing modern innovation. Contemporary conference venues and boutique hotels stand alongside bustling wine bars, art galleries, and a thriving culinary scene where traditional Armenian flavors meet creative, world-class cuisine.



10. SEMINAR VENUE

During the project duration (September 1 to September 10, 2025), the participants will be offered (free of charge) accommodation for 9 nights at

Welcome Yerevan Apartments.

Address: Buzand Street 17, app. B71, 0010 Yerevan, Armenia.

Participants can check in starting from **3:00 PM** on **September 1, 2025**.

Check-out is before **10:00 AM** on **September 10, 2025**.

Meal: Every participant will receive a 100 EUR allowance to cook together in apartments, fostering intercultural exchange through the joy of food and shared culinary adventures.



11. ARRIVING TO VENUE

From Zvartnots International Airport (EVN)

| | | | |
|----------------|---|---------------|----------------|
| 1. Bus | Take bus 23/43/100 → get off at Mashtots /Amiryan → walk ~4 min | ~1€ | ~35 min + walk |
| 2. Taxi | Direct from the station | ~5-10€ | ~25-30 min |

13. FACILITY REGULATIONS

Please note that you will be required to pay a security deposit of **52€ (50€ deposit + 2 € service fee)** via online payment on our Campus Platform. Without this deposit, we will not be able to finalize your registration for the training course.

The deposit may be used to cover any damages to the accommodation, venue, materials, or equipment. Furthermore, it may serve as compensation for any inappropriate or unprofessional behavior during the learning mobility, should such instances occur. In some cases, an individual's failure to comply with the rules and regulations may result in the forfeiture of the security deposit for the entire national team.

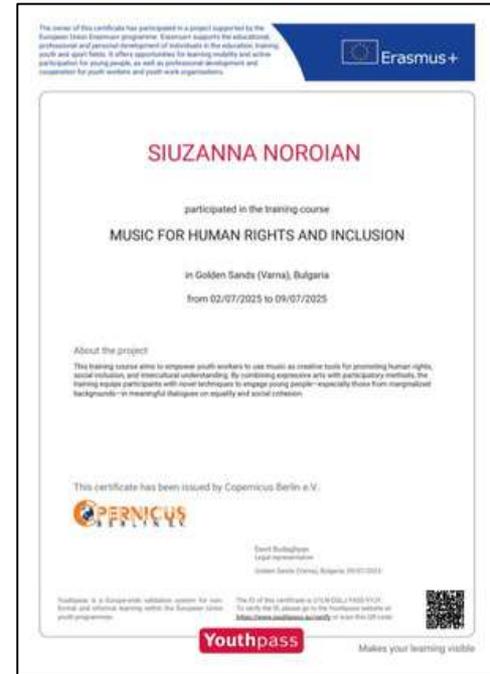
The deposit will be refunded after departure, provided that no grounds for retention have arisen. Please note that 50€ will be refunded; the remaining 2€ will be retained as a service fee.



14. YOUTHPASS

Youthpass is the recognition instrument developed for the projects realised in the European youth programmes. Through the Youthpass certificate, participation in such projects can be recognised as an educational experience and a period of non-formal and informal learning. Youthpass foresees a process applied throughout the project life-cycle to support the learning of participants. It also serves as a strategy that improves the recognition of non-formal learning in Europe.

At the end of the training course, all participants will receive a Youthpass certificate.



15. IMPORTANT LINKS & CONTACTS

Emergency Contacts in Denmark

911 is Armenia's emergency number for life-threatening emergencies. Call 101 to access fire brigade, 102 – police and 103 – ambulance.

Hospitals nearby

Mashtots Avenue, 22, Yerevan, Armenia

9 am – 6 pm

+37410530572



16. ITEMS TO TAKE

- On the project please make sure to take with you a standard set of medication, including specific medications, if there's anything you need to take regularly.
- **It is obligatory to bring a laptop** or another device that will allow you to be fully included during the course.
- Also bring clothes suitable for the weather during the project. Program includes cultural days on the 2nd and 9th of September, so kindly check the weather forecast for Armenia in advance of the training course.



17. USEFUL PHRASES

Բարև (Hello/Hi) - [Barev]

Meaning: The most common casual greeting in Armenian. Works in most situations, similar to "hello" in English.

Տեսնվելու (Goodbye) - [Ts'tesut'yun]

Meaning: The standard way to say goodbye in more formal contexts. A shorter, casual version is "Բարի" (Bari).

Ինչպե՞ս ես (How are you?) - [Inchpes es?]

Meaning: The everyday way to ask "How are you?" when speaking to a friend or peer.

Շնորհակալու՞թյուն (Thank you) - [Shnorhakalutyun]

Meaning: The formal way to say "thank you." A shorter, very common version is **Merci** (borrowed from French).

Ներեցե՞ք (Sorry/Excuse me) - [Nerets'ek]

Meaning: Used to apologize or politely get someone's attention.



18. CONTACT

For any questions about the project, your travel, accommodation, or even ensuring a great mood and entertainment during the program, we are here to support you!



18. CONTACT



LAURA VANAGAITĖ

PROJECT COORDINATOR IN LITHUANIA

Email to: laura@tavo-europa.eu





All matters regarding the project: terms and objectives, travel reimbursement, dissemination, etc. are regulated by the learning agreement and 2 related guides: reimbursement step-by-step and dissemination step-by-step.

JOIN NOW WITH TAVO EUROPA!



Educator Pass 2025. You are welcome to join our new educational programme for 2025!

Dive into non-formal learning exploration for a 75 euro fee that will unlock your potential to join all training courses, professional study visits, events in Lithuania and abroad until the end of the year, and also supports us to find new exciting and exclusive opportunities for community members! Please do not pay any fee until you receive a confirmation letter to join the programme. If you want to join the project, please fill the application form, whether you have already participated or not.

Bear in mind that Tavo Europa keeps the right to send the most suitable and motivated participants to all of our projects.

For more projects:

Explore the world and learn together with the help of Tavo Europa.

Join the group with more opportunities:

<https://www.facebook.com/groups/186132221744993>

